

California's Unclaimed Property Law requires banks, insurance companies, corporations, and other entities to report and submit their customers' property to the State Controller's Office when there has been no activity for a period of time. Common types of unclaimed property are bank accounts, stocks, bonds, uncashed checks, insurance benefits, wages, and safe deposit box contents. Property does not include Real Estate.

Your school may have unclaimed property/money at the State that is available to be claimed.

HOW TO FIND AND CLAIM MONEY!



- Go to the website <u>claimit.ca.gov</u> and search for unclaimed money that belongs to your school:
- Click on link-Search for Unclaimed Property
- Select Business/Government Search
- Enter School Name, including variations
- Scroll down page to see the list; Click on ID Number
- · View the unclaimed property
- To claim, click on claim this property box
- Fill in Claim Form and Submit Claim with Required Documentation
 - Claims over \$5,000 and others cases must be submitted via mail
- We recommend checking regularly because Property is added over time!

For additional information or questions, please contact
Los Angeles Unified's Accounts Payable Branch Customer Service.
Phone: 213-241-4800 (select option 4)